



SchoolHolidayProgramme

Super summer holidays!

This holiday the kids will enjoy fun-filled daily activities tailor-made to their age and interests.



5-23 DECEMBER 2011 • 4-27 JANUARY 2012

Book today to secure a place

All information and registration enquiries:
Parnell Trust School Holiday Programmes
t 09 555 5194 f 09 379 2091
pfc@parnell.org.nz

www.parnell.org.nz



ParnellTrust
PROGRAMMES FOR CHILDREN

SchoolHolidayProgramme

Parnell Trust is a leading school holiday programme provider offering a variety of popular programmes to young people in Auckland for over 20 years.

Programmes are led by staff who are trained in safety and supervision, first aid and behaviour management.

Our daily programmes provide quality service at great value for money, from as little as \$4.90 per hour.

We provide support for working families in our community and generous WINZ and OSCAR subsidies are available. www.workandincome.govt.nz

Government audits acknowledge excellence in programme delivery and quality.

For more information about the wide range of services and activities provided by Parnell Trust please visit our website **www.parnell.org.nz**

Parnell Trust is a registered not for profit Charitable Trust.

Extra Daily Activities for Five Up and Rock On programmes

Before and after the day's planned programme, there are many additional and varied activities for the children to participate in, including indoor games, dough tables, drawing table, board games, music, jigsaws and stories. If the weather is fine, we sometimes take the children for a walk or visit to a nearby park outdoors.

The **Rock On** programme will proceed only with a **minimum of 10 enrolments** otherwise children will be invited to join the **Five Up** programme.

Parnell Trust School Holiday Programmes are supported by:



OSCAR Assistance Funding
from the Ministry of Social Development

Index

DECEMBER 2011

page

Go Kids

Week 1	5-9 December	2
Week 2	12-16 December	2
Week 3	19-23 December	3

JANUARY 2012

page

Summer Time Blast

Week 1	4-6 January	4
Week 2	9-13 January	4

Five Up

Week 3	16-20 January	5
Week 4	23-27 January	5

Rock On

Week 3	16-20 January	6
Week 4	23-27 January	6

Get Active

Cricket Camp 4 Day Programme	23-26 January	7
Multi-Sports 4 Day Programme	16-19 January	7
Glee Club 4 Day Programme	16-19 January	7

Robotics with LEGO

LEGO Robo Skyscraper	16 January	8
LEGO Robo Demo Derby	17 January	8
LEGO Robo Mountain Rescue	18 January	8
LEGO Robo Voyager	20 January	8
LEGO Robo Catapults	26 January	8
LEGO Robo Hill Climb	27 January	8
LEGO Robo Construction Site 3 Day Programme	23-25 January	9

DECEMBER 2011

Go Kids

Programme for 5 years and older

At ACG Parnell College (map page 3)



WEEK ONE 8am-4pm

Monday 05 - Friday 09 December

Parnell Trust is proud to offer this special school holiday programme week exclusively for the students of ACG Parnell College.

Operating hours are from 8am until 4pm for a fee of \$75.00 per day.

Monday is a 'Games Day' including relays, dodge-ball, table-tennis and board games with a picnic lunch. The Amazing Race is **Tuesday's** theme where armed with clues you get to solve various puzzles at Newmarket checkpoints. Our unique LEGO robotics programme is offered on **Wednesday** where you can create and build a vehicle for our challenging Robo obstacle course. **Thursday's** 'Survivor Day' is a fun showdown requiring teamwork and strategy in the urban jungle. Create a splash at Newmarket's Olympic Pools on **Friday** with water-tag games and fun in the Auckland Domain after lunch.

This programme will only proceed on days when minimum numbers have enrolled.

FEE \$75 per day

WEEK TWO 8am-6pm

Mon 12 Dec

Tues 13 Dec

Wed 14 Dec

Thur 15 Dec

Fri 16 Dec

Bowling and Arcade

Show off your skills and energy with ten-pin bowling followed by other arcade games. Try daytona race-cars, pool and snooker, basketball hoop shooting, air hockey and table-soccer. Prizes for the winner of each activity.

Trip
Arrive by 9.30am

Fossils

Handle fossils which are millions of years old and then meet some dragon lizards and geckos – our own real 'living dinosaurs'. Using your new prehistoric friends make your own plaster cast to take home. Also meet Egbert and Beaker, two friendly cockatiels and then take part in our quiz.

Offsite
Arrive by 9.30am

Movies and Mosaics

Catch the latest summer blockbuster movie on the big screen and then get creative by making your own mosaic. Create a portrait or a picture frame to take home. Mosaics is just like doing a jigsaw, but there's no wrong pieces!

Trip
Arrive by 9.30am

Splash Down

Splash-down at the Newmarket pools and have fun with a water tag game. Head to the Domain for lunch and then play in the 'Parnell Water Wars' with water pistols, an obstacle run and water balloons.

Please bring togs and towel.

Trip
Arrive by 9.30am

Sports Day

Take part in our sporty challenges that include relay races, dodgeball and tag games. After a picnic lunch in the domain try a game of ultimate frisbee and a treasure hunt.

Trip
Arrive by 9.30am

FEE \$65

FEE \$65

FEE \$65

FEE \$65

FEE \$65

DECEMBER 2011

Go Kids

Programme for 5 years and older

At ACG Parnell College, 8am-6pm (map page 3)



WEEK THREE

Mon 19 Dec

Tues 20 Dec

Wed 21 Dec

Thur 22 Dec

Fri 23 Dec

LEGO-tastic

Construct and operate your own LEGO Robotic Mars voyager suitable to trek across a rocky uneven surface. Choose tank tracks, oversized wheels or feet for your roving robotic vehicle to manoeuvre its way around our marscape arena.

Circus Tricks

Learn diablo and plate-spinning, juggling, hula hoops from our circus expert. Meet an amazing acrobat too and marvel at his hand balancing, flips and tumbling. Practice unique performance skills and impress your friends.

'Let's Get Inventin'

Get your brain-cells working to help think of a cool invention that would make your world even more fun. Sketch your idea with expert tuition then make a model prototype of your creation. The best ideas will be considered for a crazy 'Let's Get Inventin' TV2 episode.

Creative Xmas

Make Xmas cards and create a tasty treat to take home for your friends and family. Choose from a penguin, robot, jandals or a mobile phone holder to paint your own ceramic masterpiece. Giant bubbles, balloons, treats and games complete the fun day.

Mega Movie Day

Pick which movie to watch at Newmarket cinema. We supply the popcorn as you relax and enjoy your new heroes on the big screen. After lunch sharpen your drawing skills by learning the basic skills of drawing your favourite movie characters or superheroes.

Onsite
Arrive by 9.30am

Onsite
Arrive by 9.30am

Onsite
Arrive by 9.30am

Onsite
Arrive by 9.30am

Trip
Arrive by 9.30am

FEE \$65

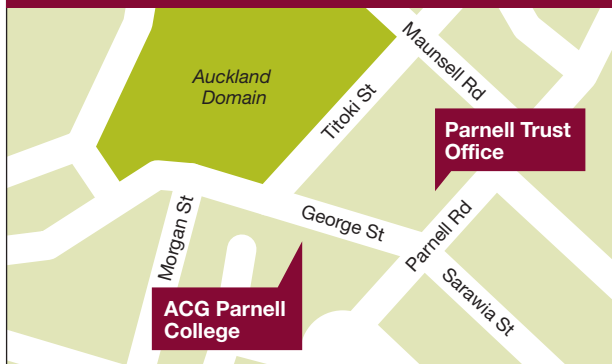
FEE \$65

FEE \$65

FEE \$65

FEE \$65

How to get to ACG Parnell College



ACG Parnell College, Junior School

39 George St, Newmarket. Site phone: 027 236 8806

Parnell Farmers' Market

Every Saturday
8am-12noon

Jubilee Building car park,
545 Parnell Road

For more information visit
www.parnell.org.nz



Parnell Trust
FARMERS' MARKET

JANUARY 2012

Summer Blast

Programme for 5 years and older

At Parnell District School Hall, 8am-6pm (map page 9)



WEEK ONE

Mon 02 Jan

Tues 03 Jan

Wed 04 Jan

Thur 05 Jan

Fri 06 Jan

**PUBLIC
HOLIDAY**

**PUBLIC
HOLIDAY**

Games Day

Love games? We have packed a whole day full of games so there's something for everyone. Relays, soccer, dodge ball, table-tennis, board games, frisbees and an obstacle course. Enjoy a picnic lunch before the fun continues - mystery prizes await!

**Onsite
Arrive by 9.30am**

FEE \$59

Mini Putt

Beware of birdies and bogeys as you enjoy a round of mini-golf where you can use tunnels and various obstacles to your advantage. This landscaped course also features bridges, hills and water hazards. What's more, there's spot prizes of chocolate fish for all players who get a hole-in-one!

**Trip
Arrive by 9.30am**

FEE \$59

Pools and Picnic

Splash-down at Parnell Pools, zip down the slide and fire the water cannon. Then head to the Park for a picnic and a challenging treasure hunt among the trees at Parnell Rose Gardens. **Please bring togs and towel.**

**Trip
Arrive by 9.30am**

FEE \$65

WEEK TWO

Mon 9 Jan

Tues 10 Jan

Wed 11 Jan

Thur 12 Jan

Fri 13 Jan

Kiwi Valley Farm

Escape from a maze, then find a hidden cave and meet small animals in the nursery shed. Follow the farmyard trail, ride on the tractor, enjoy the scenery and feed the friendly animals, or ride a pony in the arena. Learn all about various animals and how farmers work from farmer 'Barn'.

**Trip
Arrive by 9.30am**

FEE \$65

Ocean Commotion

Meet giant snails, fish, paddle crabs, starfish and urchins as you design and build a temporary aquatic home for them. Choose your aquarium, sea weed, rocks and sand and decide who can live safely in the same tank. Learn how to feed, handle and protect your new fishy friends.

**Trip
Arrive by 9.30am**

FEE \$65

Botanic Gardens

Ride the tractor-train and tour Auckland's beautiful gardens where plants, birds, insects and sculpture come together. Follow the trail to see the sculptures on show and vote for your favourite. See the edible garden and if you spot the most types of bird, you'll win a prize.

**Trip
Arrive by 9.30am**

FEE \$59

Wheelspin

On the wheels of your choice navigate our challenging slalom course in a safe environment. Practice, improve and show others your skills on your skateboard, bike, scooter, inline or roller-skates. **Bring your own wheels of choice and helmets compulsory.**

**Onsite
Arrive by 9.30am**

FEE \$49

I scream for Ice cream

Brainstorm your own crazy ice-cream ideas, then present them at Tip-Top when you tour their factory and meet the experts. You'll then be ready for your free ice-cream. Who knows, they may use your brilliant new flavour idea? Then catch the latest block-buster movie on the big screen.

**Trip
Arrive by 9.30am**

FEE \$69

JANUARY 2012

Five Up

Programme for 5 years and older

At Parnell District School Hall, 8am-6pm (map page 9)



WEEK THREE

Mon 16 Jan

Tues 17 Jan

Wed 18 Jan

Thur 19 Jan

Fri 20 Jan

World Record Day

Meet the crazy Kiwi who holds 38 world records. Among his bizarre collection are: 33 hour handshake, 600 hugs in one hour and a record 8 snails on the face. He will demonstrate a few of his secrets so that we can attempt one zany world record too.

Onsite
Arrive by 9.30am

FEE \$59

Rainbows End

Back by popular demand, a trip to NZ's premier theme park. A complete day's adventure with old favourites including the Roller-coaster, Motion Master, Pirate Ship, Bumper Boats and the Log-flume. Some rides have height restrictions of 80cm to 120cm. For clarification on this visit www.rainbowsend.co.nz

Trip
Arrive by 9.30am

FEE \$75

Mamma Mia

Celebrate all things Italian as you start with a quiz, create mosaics and then build a 'Leaning Tower of Pisa' using LEGO bricks. It just has to be pizza for lunch where you get to choose your favourite toppings and cool off after some games with a refreshing gelato ice-cream.

Onsite
Arrive by 9.30am

FEE \$59

Action Stations

A raft building challenge will require good communication and team work to see if it sinks or floats. Fun adventure based games will test your skills and build your confidence. Hosted by the Sir Peter Blake Marine Education and Recreation Centre at Long Bay. **All instruction and equipment supplied.**

Trip
Arrive by 9.30am

FEE \$69

Puppet Showcase

Be entertained by a Puppet and Magic Showcase to delight your eyes and imagination. Have fun making your own character using your cutting, pasting and colouring skills and then take part in an interactive story accompanied by music.

Onsite
Arrive by 9.30am

FEE \$65

WEEK FOUR

Mon 23 Jan

Tues 24 Jan

Wed 25 Jan

Thur 26 Jan

Fri 27 Jan

Medieval Day

Calling all princesses and princes! Find your place on King Arthur's Long table and prepare yourself for a sumptuous banquet lunch with a feast of savoury and sweet treats. Try your hand at jewellery making, creating your own coat of arms, jousting and other medieval games. **Lunch provided.**

Onsite
Arrive by 9.30am

FEE \$59

Butterfly Creek

See 700 brilliantly colourful butterflies, walk through the bug enclosure and past the tropical fish aquariums. Ride the train traversing the wetlands, passing through a tunnel and over bridges. See the 2 giant crocodiles being fed by the keepers and visit the alpacas, pigs and goats at Buttermilk Farm.

Trip
Arrive by 9.30am

FEE \$65

Heatwave

Jump on our bus to the Waiwera Hot Pools, where the indoor and outdoor pools are natural heated to body temperature. Choose from 8 Slides to suit your age and adrenalin level including the huge Indiana Jones hydro slide. Rash shirts provided. **Bring togs and towel.**

Trip
Arrive by 9.30am

FEE \$69

Kelly Tarltons

Stare into the eyes of ferocious sharks and stingrays through the safety glass on the moving walkway. Jump aboard the 'Snowcat' tractor and cruise past the King and Gentoo penguin colonies in their ice home and then watch in awe as you see the frenzied fish at their daily feeding time.

Trip
Arrive by 9.30am

FEE \$69

I See Red

See our local heroes from the Parnell Fire Station do their stuff. Learn important life-saving fire safety tips and join in a rescue relay. Have you got the strength to control the high pressure hose? An afternoon of party games will follow, with crispy cake treat making for afternoon tea, and to finish, a treasure hunt.

Onsite
Arrive by 9.30am

FEE \$55

JANUARY 2012

Rock On

Programme for 8 to 14 years and older

At Parnell District School Hall, 8am-6pm (map page 9)



WEEK THREE

Mon 16 Jan	Tues 17 Jan	Wed 18 Jan	Thur 19 Jan	Fri 20 Jan
<p>Amazing Chase</p> <p>The race is on! Go head-to-head against the other team in a series of challenges. Watch out for 'roadblocks', avoid 'detours' and try to find the 'fast forwards' in order to secure first place. Fuel up at Subway during lunchtime before continuing your quest for the mystery prizes.</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$59</p>	<p>Rainbows End</p> <p>Back by popular demand, a trip to NZ's premier theme park. A complete day's adventure with old favourites including the Roller-coaster, Motion Master, Pirate Ship, Bumper Boats and the Log-flume. Some rides have height restrictions of 80cm to 120cm. For more clarification on this visit www.rainbowsend.co.nz</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$75</p>	<p>Ice Skating</p> <p>Even if you're a klutz at the double lutz, you can still have a blast on ice. Glide along and try a jump, spin and play 'freeze tag' at Avondale's Paradise Ice-Skating rink. All equipment and abilities catered for. Pizza lunch provided. Please bring a change of clothes and warm socks.</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$69</p>	<p>Thrill Seekers</p> <p>Take aim with an archery contest, gain confidence with an abseiling challenge then improve your kayaking ability at Long Bay. Hosted by the Sir Peter Blake Marine Education and Recreation Centre this day will build your leadership and team-building skills. All instruction and equipment supplied.</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$69</p>	<p>Photography</p> <p>Discover what it takes to be a photographer as you head off to shoot your assignment with nature as your theme. Learn about composition and getting the most out of your camera. Then, you'll use computer software to prepare your portfolio of images as a photo story to present to amazed friends and family.</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$69</p>

WEEK FOUR

Mon 23 Jan	Tues 24 Jan	Wed 25 Jan	Thur 26 Jan	Fri 27 Jan
<p>Crime Busters</p> <p>Be a detective for a day as you investigate a fun murder mystery at the Auckland Museum. The amazing Natural History collection here holds all the evidence you need from the crime scene, from 'killer' plants to dangerous insects. Question the four suspects and consider the motives on your way to solving this crime.</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$65</p>	<p>On The Ropes</p> <p>A real adrenaline buzz awaits you with up to 23 thrilling options at the new Rocket Ropes adventure centre. First practice on the Ripper zip lines and the Spiders' Web. Then, after lunch test your nerves on the mighty Sky Swing and Flea Jump among others. Mission accomplished!</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$69</p>	<p>Big Day Out</p> <p>Jump on our bus to the Waiwera Hot Pools, where the indoor and outdoor pools are natural heated to body temperature. Choose from 8 Slides to suit your age and adrenalin level including the huge Indiana Jones hydro slide. Rash shirts provided. Bring togs and towel.</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$69</p>	<p>Laser Strike</p> <p>Prepare for some heart-racing, adrenalin-pumping laser strike battles. Convene with your teammates to think of game-winning strategies and emerge victorious. Executing assaults on the opposition's base, evading enemy fire to steal their flag and protecting the 'VIP' from an ambush are all part of the fun. Are you game?</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$65</p>	<p>Survivor</p> <p>Join your fellow castaways in a tribal showdown! In order to survive, your tribe needs to solve challenges with teamwork and strategy. Go into the urban jungle to 'hunt' for your lunch and prove yourselves worthy by earning 'immunity' for your team or risk losing the lead. Will your team survive? Lunch provided.</p> <p>Trip Arrive by 9.30am</p> <p>FEE \$59</p>

Get Active

4 Day Programmes

At Parnell District School Hall (map page 9)



Mon 16 - Thur 19 Jan

Glee Club

Are you a GLEEK? Maybe a singer like 'Rachel' or a dancer like Mike? This high-energy music and dance course is back by popular demand and led by passionate instructor, singer, actor, vocal coach and director Cherie Moore from the Performing Arts School of NZ. Learn a variety of songs and dances taken from current popular music. Rehearse and perfect some musical numbers, stage a 'flash mob' style performance, record your performances and then put on an inspiring show for friends and family on the last day. No prior singing or dancing skills are required... just a healthy dose of enthusiasm! Don't miss this opportunity to fully express yourself.

For 8 to 14 year olds

FULL DAY

4 Full Days – 9am-4pm

FEE \$269

Mon 16 - Thur 19 Jan

Multi-Sports

Get a taste of different sports over a fun four-day multi-sport programme involving soccer, golf, softball and a fantastic day combining both kayaking and archery. There will be plenty of challenges designed for children of all skill levels. **Monday's** soccer morning will develop ball skills with dribbling, passing and shooting put to the test. On **Tuesday** practice your drive, chip and putting at the Ellerslie Golf Driving Range. **Wednesday**, try softball pitching, catching and batting. **Thursday is a full day option only** as we travel to the Sir Peter Blake Marine Education and Recreation Centre at Long Bay for kayaking and archery. There will be plenty of excitement and prizes for everyone. All equipment provided plus expert coaching. Please wear sports shoes. **The full-day option will include indoor games and movies in the afternoon.**

For 5 to 12 year olds

HALF DAY OPTION

3 Half Days – 9am-12.30pm

1 Full Day – 9am-4pm

FEE \$145

FULL DAY OPTION

4 Full Days – 9am-4pm

FEE \$239

Mon 23 - Thur 26 Jan

Cricket Camp

Are you the new Ross Taylor? We've plenty of skills and drills on offer including catching, throwing, batting, bowling and running games for those new to the game or wanting to improve their technique. All equipment provided plus expert coaching from an Auckland Cricket Association coach. A softer ball will be used most of the time to avoid injuries. **A full-day option is available where the afternoons will include indoor or outdoor games and movies.**

For 5 to 12 year olds

HALF DAY OPTION

4 Half Days – 9am-12.30pm

FEE \$119

FULL DAY OPTION

4 Full Days – 9am-6pm

FEE \$239

Children are invited to join our programmes from 8am and up to 6pm.

JANUARY 2012

Robotics with LEGO

Specialist Days

At Glanville Community Campus (map page 9)



Mon 16 Jan

LEGO Robo Skyscraper

Design and build a skyscraper using LEGO Mindstorm kits. How about a restaurant at the top that rotates at a really decent speed, a helicopter landing pad or even a golf-driving range? With the use of conveyers, cranes, platforms and robots you decide on what features you would like to make for your new structure.

For 6 to 14 year olds
ONE DAY ONLY – 9am-4pm

FEE

\$79

Tues 17 Jan

LEGO Robo Demo Derby

Plan and build your own remote controlled vehicle and use smart tactics and nerves of steel to win various contests. See if your creation can survive the carnage of our Demolition Derby by driving around or even over your colleague's inventions in the battle arena. Ramming, bumping and swerving is encouraged.

For 6 to 14 year olds
ONE DAY ONLY – 9am-4pm

FEE

\$79

Wed 18 Jan

LEGO Robo Mountain Rescue

Create and build your own vehicle for our LEGO rescue arena. Carefully navigate your way to the crash location to rescue the stricken robot using built-in touch sensors and a claw grabbing device. Use your new skills to bring the survivor back to base in one piece.

For 6 to 14 year olds
ONE DAY ONLY – 9am-4pm

FEE

\$79

Fri 20 Jan

LEGO Robo Voyager

Design, construct and operate your own Lunar voyager suitable to trek across a rocky uneven surface. Choose tank tracks, oversized wheels or feet for your roving robotic vehicle to manoeuvre its way around our moonscape arena.

For 6 to 14 year olds
ONE DAY ONLY – 9am-4pm

FEE

\$79

Thur 26 Jan

LEGO Robo Catapults

Use your imagination and problem solving skills to build a catapult, an ancient machine of warfare that was used to propel fiery balls of destruction. We will play it safe and use golf and table-tennis balls instead. There are prizes for the longest and also most accurate throws that knock over our toy soldiers.

For 6 to 14 year olds
ONE DAY ONLY – 9am-4pm

FEE

\$79

Fri 27 Jan

LEGO Robo Hill Climb

Build a Robotic vehicle that uses gears to travel up a steep incline. Explore how gears give you more power and can help adapt to the changing surface. Use tank tracks or wheels for your creation to manoeuvre its way up the trail. One wrong move could lead to a trip to the panel-beaters!

For 6 to 14 year olds
ONE DAY ONLY – 9am-4pm

FEE

\$79

Children are invited to join our programmes from 8am and up to 6pm.

JANUARY 2012

Robotics with LEGO

3 Day Course

At Glanville Community Campus (map page 9)



Mon 23 - Wed 25 Jan

LEGO Robo Construction Site

Time to get to work! We need you to help design and construct a giant new LEGO skyscraper. After of course gaining planning approval, build the necessary heavy machinery for this three day project. Start with excavating machines such as shovel diggers and bulldozers then progress to delivery vehicles, elevators and a giant crane to lift the large parts in to place. Combine your imagination and knowledge with specialised software and LEGO Mindstorm Robotic Invention kits. We will visit Auckland University's Engineering School where we will see experts demonstrate their robots. You will invent, programme and operate amazing and unique creations. This course has been adapted from Tufts University in Boston, USA.

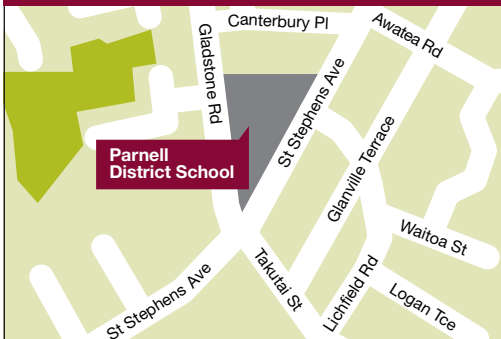
For 7 to 14 year olds

Your child can be signed in at Parnell District School from 8am to 8.50am at which time they will be accompanied by an adult to walk to the Glanville Community Campus 200 metres away. At 4pm the children will return accompanied to Parnell District School for collection until 6pm. Children are invited to join our programmes from 8am and up to 6pm.

Monday – Wednesday 9am-4pm

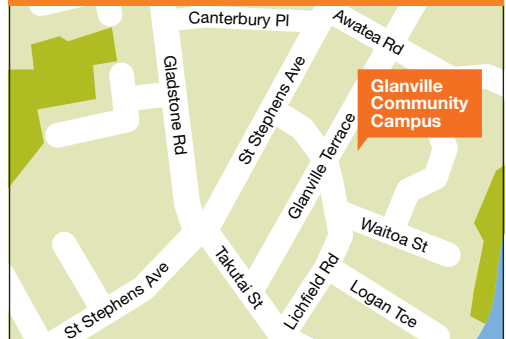
FEE \$219

How to get to Parnell District School



Parnell District School Hall Gladstone Road, Parnell
Site phone during programme hours: 09 379 0432

How to get to Glanville Community Campus



Glanville Community Campus 27 Glanville Terrace, Parnell
Site phone during programme hours: 09 555 5194

GENERAL INFORMATION

BRING A SUBSTANTIAL LUNCH AND MORNING TEA unless specifically stated in the day's programme, as children get hungry. A light snack for afternoon tea IS INCLUDED. Management and staff welcome you to the School Holiday Programme. All children will be supported and respected while attending our programme.

It is wise to enrol early to secure a place.

Clothing should be appropriate for the day's activities and the weather conditions.

Behaviour management is exercised in a positive and firm manner. Staff are fully trained in the procedures of our behaviour management policy and our bullying policy.

Money and personal belongings should be left at home unless specifically requested.

Remember to SIGN IN and SIGN OUT EVERY DAY.

Please BE ON TIME to pick up your child as a late fee will be incurred.

POLICIES, TERMS AND CONDITIONS

Parent Responsibilities

Parents/caregivers are required to SIGN IN AND SIGN OUT every day that your child attends the programme. The Daily Attendance Record is available as you come in. Photo identification must be produced upon collection of your child/ren. Please ask staff if you are unsure.

Children must come to the programme:

- with appropriate footwear and wet weather gear
- with or wearing a hat at all times
- having had sun block applied
- with sun block to reapply during the day

Enrolment

By enrolling your child in our programme you and Parnell Trust make a binding agreement regarding the care of your child.

By signing the Enrolment Contract, you acknowledge that you have read and understood our Policies, Terms and Conditions and agree to abide by them. An Enrolment Contract MUST be completed and signed BEFORE a child is accepted in the programme.

Payment MUST be made in full PRIOR to the commencement of the programme.

Some activities have maximum attendance numbers. Enrolment will be on a first-come first-served basis. Your child's place is not guaranteed in our programme unless you have received our written confirmation (by email, fax or letter).

Please notify us if your child is unwell and unable to attend.

The parent/caregiver signing the Enrolment Contract gives permission for their child to be photographed by staff, any such photographs to be used only for Parnell Trust promotional purposes.

Fees and Payment

Fees are payable in advance, or on the day of attendance, and must accompany the Enrolment Contract.

An additional charge will be made for late pick up from the programme of \$15 per family for each 15 minutes, or part thereof, that your child and our staff is kept waiting after 6pm. Fees are not refundable including absence and sickness.

Health and Safety

Access arrangements for your child must be detailed on the Enrolment Contract. Please inform the Manager of any safety or custody issues that may affect your child's well being and security.

In the event of an accident, the parent/caregiver signing the Enrolment Contract authorises programme staff to obtain medical assistance as may be deemed necessary. Should your child need to be transported from the site in an emergency situation, our Transport Policy will be adhered to by staff. Copy to view available on site.

Our Sun Safe policy requires you to provide your child with his or her own named hat.

CYF Guidelines are followed should an allegation or suspicion of child abuse occur.

Communication

Open two-way communication and feedback is welcomed and encouraged. A Complaints Policy is on display at all sites. Parnell Trust undertakes to adhere to our Complaints Procedure.

Behaviour Management

Where a child or group of children's behaviour threatens the safety and/or enjoyment of other programme participants or members of the general public, the child or children may be withdrawn from the programme and the responsible parent/caregiver contacted to collect their child from the programme. This procedure is most likely to be initiated where a child repeatedly disrespects the direction given by staff. No refund will be given if a child is withdrawn from the programme for disruptive behaviour.

Bullying

Parnell Trust has a policy of zero tolerance for bullying and staff will implement the Bullying Policy and Procedures when bullying is identified.

Personal Property

Staff can take no responsibility for loss or damage to children's personal property.